

CALL FOR APPLICATIONS ERASMUS+ KA171-2024 SCHOLARSHIPS FOR STUDENT AND STAFF MOBILITY FROM PARTNER COUNTRIES

The Erasmus+ KA171 Program of the European Commission promotes mobility of students and staff members between Higher Education Institutions in Europe and partner institutions in non-European partner countries. Universidad Católica San Antonio (UCAM) has been a beneficiary of 37 scholarships under the action KA171 in the 2022 call. These grants are aimed for students and staff from our partner universities for the purpose of exchange periods in Murcia.

ARTICLE 1. PURPOSE OF THE CALL

Student and staff mobility is one of the key activities of the European Commission's Erasmus+ Program in the field of Education, Youth and Sport. The present Call is based on the funding awarded to UCAM for mobility projects with EU-partner countries under Key Action 171 of the Erasmus+ Program for undergraduate students and for staff members.

The exchanges will take place in the academic year 2024-2025 or 2025-2026 and 2026-2027 being the last possible day of the stay 31/07/2027.

The purposes of this call are:

- To offer study opportunities to students and research and training opportunities to staff members from partner universities included in the project
- To improve competences and skills of both students and staff.
- To establish and/or strengthen links between UCAM and our partner universities, promoting transnational academic cooperation and long lasting partnerships.
- To improve participants' language and cultural skills, promoting mutual enrichment and understanding.

In the framework of the Erasmus+ Program, it is compulsory to sign an inter-institutional agreement needs be signed between the sending and the receiving university before the start of the mobilities.

ARTICLE 2. REQUIREMENTS FOR PARTNER UNIVERSITIES AND SELECTED STUDENTS AND STAFF

2.1 Student Mobility

The partner university will publish this Call on their website and will promote the available Erasmus+ grants among their students and staff. The selection process will evaluate the applicants and will prioritize candidates according to the established criteria and budgetary availability. The selection process will be based on the principles of equity, fairness and transparency.

Partner universities will organize a selection procedure for students based on the following selection criteria:

1. Academic performance: the average grade of the student up until the date of selection will constitute a 45% of the final assessment rate.
2. Language skills (accreditation of language proficiency in either Spanish (B1 level) or English (B2 level by official certificate or tested by the home university) : 45%
3. Criteria established by the home university (such as student motivation, maturity, experience, among others).

The host university should choose one of these three criteria as a tie breaker in case of equal punctuation of two or more students. All information about the selection procedure should be included in the public Call for applications. The partner university will publish a provisional list of selected and non-selected candidates with their punctuation and will establish a period of allegations. After this period of allegations a definitive list of selected candidates will be published.

To be eligible, the proposed student mobility must fulfil the following general conditions:

- The area of study of the selected student must coincide with the study areas included in the Inter-Institutional Agreement between UCAM and the partner university.
- The student must be enrolled in an undergraduate program in the partner university and they should be enrolled at least in the second year of their degree.
- The student cannot exceed 12 months of Erasmus stay in the same study cycle
- The Erasmus stay will be of approximately 5 months (1 semester)
- The Erasmus mobility must take place before 31/7/2027

Obligations selected students:

- Submit a Learning Agreement in Erasmus format signed by the sending and receiving institution
- Submit a Language certificate proofing the proficiency in the chosen language of instruction
- Submit an official Transcript of Records (in English language)
- Submit proof of Health Insurance covering the full study period in Spain

2.2. Staff Mobility

To be eligible, the proposed staff mobility must fulfil the following general conditions:

- In case of a teaching mobility: the area of study of the selected teacher must coincide with the study areas included in the Inter-Institutional Agreement between UCAM and the partner university.
- The staff member must be under contract at the partner university
- The Erasmus stay will be of approximately 5 days (exact duration in the table below)
- The Erasmus mobility must take place before 31/7/2027

Partner universities will organize a selection procedure for teaching and/or non-teaching staff members, granting a maximum of 10 points for each of the following circumstances, being 40 points the maximum possible score:

1. The staff member has never participated in the Erasmus program (10 point)
The staff member has not participated in the Erasmus program during the previous 5 years (5 points)
The staff member has not participated in the Erasmus programs the Erasmus program during the previous 3 years (3 points)
2. Language skills in the official language of the host university or English, accredited by an official Language certificate, nationality (native speaker) or a University certificate
C2 level (or native speaker): 10 points
C1 level: 8 points
B2 level: 6 points
B1 level: 3 points
3. The staff member has a fulltime contract at the home institution (10 points)
The staff member has a semi fulltime (minimum 70%) contract at the home institution (5 points)
4. The Staff member is involved in the management of Student/Staff International Mobility Programs in the home university (10 points)

The host university should choose one of these four criteria as a tie breaker in case of equal punctuation of two or more staff members. All information about the selection procedure should be included in the public Call for applications. The partner university will publish a provisional list of selected and non-selected candidates with their punctuation and will establish a period of allegations. After this period of allegations a definitive list of selected candidates will be published.

ARTICLE 3. AVAILABLE SCHOLARSHIPS

Table 1

| Country | Scholarships | Sending Institutions | Study Areas |
|------------|---|---|---|
| Armenia | 1 x 5 months scholarships for student mobility | Gavar State University (1 student mobility grant) | Business Administration, Modern Languages, Pharmacy |
| | 1 x 7 days scholarships for Staff Teaching or Training mobility | Brusov State University (1 staff mobility grant) | Journalism, Education Science, Languages, Political Sciences |
| Azerbaijan | 2 x 5 months scholarships for student mobility | Ganja State University (1 staff grant) | Sport Sciences, Education Sciences, Psychology, Languages, Business administration |
| | 2 x 7 days scholarships for Staff Teaching or Training mobility | Khazar University (1 student grant) | Business Administration, Modern Languages, Translation, Primary Education, Civil Eng., Computer Eng. |
| | | Azerbaijan State Academy of Physical Education and Sport (1 student grant+ 1 staff grant) | Sport Sciences |
| Burundi | 4 x 5 months scholarships for student mobility | Université du Burundi | Business Administration, law, Marketing, Architecture, Civil Engineering, Building Engineering, Computer Science, Telecommunications, Psychology, Sport Sciences, Food Technology, Gastronomy, Nutrition, Translation and Interpretation, Audiovisual Communication, Journalism, Public Relations and Advertising |
| | 2 x 7 days scholarships for Staff Teaching or Training mobility | | |

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|--------------------|--|--|---|
| Georgia | <p>2 x 5 months scholarships for student mobility</p> <p>2 x 7 days scholarships for Staff Teaching/Training mobility</p> | <p>Georgian Institute of Public Affair Foundation (1 staff grant)</p> <p>Ilia State University (1 student grant)</p> <p>Ivane Javakhishvili Tbilisi State University (1 staff grant)</p> <p>Shota Rustaveli State University (1 student grant)</p> | <p>Business Administration, Psychology</p> <p>Business Administration, Psychology, Education Sciences, Languages</p> <p>Dental Studies, Psychology, Languages</p> <p>Primary education, Translation Studies, Psychology, Pharmacy</p> |
| Guinea Ecuatorial | <p>1 x 5 months scholarships for student mobility</p> <p>1 x 7 days scholarships for Staff Teaching or Training mobility</p> | Universidad Nacional de Guinea Ecuatorial | <p>Audiovisual Communication, Law, Architecture, Journalism, Languages Computer Science, Tourism, Primary Education, Business Administration Advertising and Public Relations, Labour Relations and Human Resources</p> |
| Kenia | <p>1 x 5 months scholarships for student mobility</p> <p>1 x 7 days scholarships for Staff Teaching or Training mobility</p> | University of Nairobi | <p>Business Administration, Tourism</p> |
| Moldava | <p>1 x 5 months scholarships for student mobility</p> <p>1 x 7 days scholarships for Staff Training or Teaching mobility</p> | <p>Universitatea de Stat din Moldova (1 student grant)</p> <p>Academy of Economic Studies of Moldova (1 staff grant)</p> | <p>Translation and Interpretation, Modern Languages, Primary education, Psychology, Business Adm.</p> <p>Business Administration</p> |
| Russian Federation | 2 x 7 days scholarships for Staff Teaching mobility Saint | Saint Petersburg State Economic University Plekhanov Russian University of Economics | |
| Ucrania | 2 x 5 months scholarships for student mobility | V.N. Karazin Kharkiv National University | Business Administration |

| | | | |
|--------|---|------------------|--|
| | 1 x 7 days scholarships for Staff Training or Teaching mobility | | |
| Uganda | 1 x 5 months scholarships for student mobility 1 x 7 days scholarships for Staff Training mobility | Isbat University | Business Administration, Information Technology, Engineering |

ARTICLE 4. SCHOLARSHIP AMOUNTS

Scholarships consist of a travel allowance and a monthly amount according to the flat rates stated by the Erasmus+ Program:

4.1 Student Mobility

Table 2

| Home Country | Subsistence (amount per month) | Maximum Subsistence | Travel Allowance** | Maximum Total |
|-------------------|--------------------------------------|---------------------|--------------------|--------------------|
| Armenia | 1.100 € * | 5.500 € | 580 € | 6.080 € |
| Azerbaijan | Grant 1: 850 € Grant 2: 1.100 € * | 4.250 € 5.500 € | 1.188 € 1.188 € | 5.438 € 6.688 € |
| Burundi | 1.100 € * | 5.500 € | 1.188 € | 6.688 € |
| Georgia | 1.100 € * | 5.500 € | 580 € | 6.080 € |
| Guinea Ecuatorial | 1.100 € * | 5.500 € | 1.188 € | 6.688 € |
| Kenia | 1.100 € * | 5.500 € | 1.188 € | 6.688 € |
| Moldava | 1.100 € * | 5.500 € | 395 € | 5.895 € |
| Uganda | 1.100 € * | 5.500 € | 1.188 € | 6.688 € |
| Ucrania | 1.100 € * | 5.500 € | 580 € | 6.080 € |

*grants for students with fewer opportunities:

Students with fewer opportunities are considered to be those who are in any of the following situations (grant is not cumulative if more than one profile applies):

DISABILITY

✓ Having a legally recognized and classified disability equal to or greater than 33%, or an equivalent degree of disability in the case of foreign students.

SOCIOECONOMIC BARRIERS

✓ Being the beneficiary of a general academic stipend from the General Administration of the State for university studies or other higher studies, in the academic year immediately prior to the academic year when the exchange programme is intended to be carried out, or in the academic year in which the exchange programme is carried out.

✓ Being at risk of social exclusion.

✓ Belonging to a large family or a single-parent family.

✓ Currently experiencing a situation of special need or social emergency.

✓ Being a victim of terrorism, gender-based violence or orphanhood.

✓ Currently experiencing a situation of dependency or being in charge of other dependent persons.

HEALTH PROBLEMS

✓ Experiencing physical or mental problems that imply the need for additional support.

CULTURAL DIFFERENCES

✓ Being considered a refugee or being entitled to supplemental protection, or having submitted an application for international protection in Spain, or in another country, in the case of inbound participants.

Regardless of the destination, and always contingent on the existence of funding, an additional monthly amount of €250 will be offered to students who are members of one of the groups described.

4.2 Staff Mobility for training or teaching

Table 3

| Home Country | Subsistence (amount per day) | Maximum Subsistence | Travel Allowance** | Maximum Total |
|-------------------|------------------------------|---------------------|--------------------|---------------|
| Armenia | 170 € | 1.190 € | 580 € | 1.770 € |
| Azerbaijan | 170 € | 1.190 € | 1.188 € | 2.378 € |
| Burundi | 170 € | 1.190 € | 1.188 € | 2.378 € |
| Georgia | 170 € | 1.190 € | 580 € | 1.770 € |
| Guinea Ecuatorial | 170 € | 1.190 € | 820 € | 1.940 € |
| Kenia | 170 € | 1.190 € | 1.188 € | 2.378 € |
| Moldava | 170 € | 1.190 € | 395 € | 1.585 € |
| Uganda | 170 € | 1.190 € | 1.188 € | 2.378 € |
| Ucrania | 170 € | 1.190 € | 580 € | 1.770 € |

Scholarships will be paid to the beneficiaries by Fundaci3n Universitaria San Antonio (UCAM), according to real arrival and departure dates and UCAM's academic calendar. The payment of these scholarships is subject to the regulations of UCAM and the Spanish Law. Grants will be transferred to the beneficiary's bank account. Scholarships of the KA171 program are not compatible with any other Erasmus+ scholarships granted for the same exchange.

** The amount will depend on the distance between the institution of origin and the institution of destination according to the European Commission's regulations.

http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

ARTICLE 5. THE APPLICATION PROCESS FOR STUDENT MOBILITY

The application period will be open from April 1st 2025 to November 5th 2026 with the following deadlines:

Table 4

| Deadline | Applications for |
|-------------------------------|-----------------------------------|
| May 5 th 2025 | Student Mobility Fall 2025/2026 |
| November 5 th 2025 | Student Mobility Spring 2025/2026 |
| May 5 th 2026 | Student Mobility Fall 2026/2027 |
| November 5 th 2026 | Student Mobility Spring 2026/2027 |

5.1 Application process for students:

Students should complete the online application form (a link will be send to them by email after nomination)

During the process the student will be asked to upload the following documents:

- 1.- Learning agreement in the official Erasmus KA171 format. Once completed and signed by the student and the Erasmus coordinator at the sending university, the learning agreement should be send to the Erasmus contact person at UCAM.
- 2.- Grant agreement in the official Erasmus KA171 format, signed by the student.

- 3.- A passport picture
- 4.- Copy of your identity card/passport
- 5.- Transcripts of records (academic records/grades from your home university)
- 6.- Proof of health insurance that covers Travel Assistance and Accident Insurance (minimum 300.000€) including medical, surgical and hospitalization expenses and civil liability in Spain
- 7.- Students attending courses in English are asked to upload a B2 English language certificate.

5.2 Rights of the beneficiary

- To perform the entire mobility period as specified in the individual grant agreement
- To receive the scholarship as per the amounts mentioned in table 1.
- To benefit from tuition fee waiver as an exchange student
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the study period abroad recognized by the sending university

5.3 Obligations of the beneficiary

- To obtain a student Visa for the period of stay in the receiving country
- To carry out the mobility period according to the proposal and dates committed in the grant agreement
- To enroll in at least 20 ECTS credits in the host university
- To complete all procedures and send all required Erasmus+ documents, before, during and after the mobility within the deadline established by UCAM's International Office:
 Before the mobility: Signature of the grant agreement and the learning agreement by all parts
 During the mobility: reflect any changes in the course choice in the "During the Mobility" part of the learning agreement and sign.
 After the mobility: complete the Erasmus online Beneficiary report within the established period, complete the After the Mobility section of the Learning Agreement
- To obtain Health insurance that covers Travel Assistance and Accident Insurance (minimum 300.000€) including medical, surgical and hospitalization expenses and civil liability in Spain

5.4 Force Majeure

In the event of force majeure, the mobility period and/or the grant amounts must be modified by signing an addendum to the grant agreement.

ARTICLE 6. THE APPLICATION PROCESS FOR STAFF TEACHING AND TRAINING MOBILITY

The application period will be open from April 1st 2023 to December 15th 2024 with the following deadlines:

Table 5

| Deadline | Applications for |
|--------------------------------|---|
| December 15 th 2024 | Teaching and Training Staff Mobility Spring 2024/2025 |
| July 15 th 2025 | Teaching and Training Staff Mobility Fall 2025/2026 |

| | |
|--------------------------------|---|
| December 15 th 2025 | Teaching and Training Staff Mobility Spring 2025/2026 |
| July 15 th 2026 | Teaching and Training Staff Mobility Fall 2026/2027 |
| December 15 th 2026 | Teaching and Training Staff Mobility Spring 2026/2027 |

6.1 Application process for staff members:

After nomination of the staff member by the International Office of the sending partner university to UCAM's International Office, the staff member should complete the online application form (a link will be send to them by email)

During the process the staff member will be asked to upload the following documents:

- 1.- Staff training or teaching mobility agreement (depending on the type of mobility to be carried out) in the official Erasmus KA171 format. (available on the UCAM website). Once completed and signed by the staff member and the Erasmus coordinator at the sending university, the agreement should be send to the Erasmus contact person at UCAM for signature.
- 2.- Grant agreement in the official Erasmus KA171 format, signed by the staff member.
- 3.- A Curriculum vitae
- 4.- Copy of your identity card/passport
- 5.- Proof of health insurance that covers Travel Assistance and Accident Insurance including medical, surgical and hospitalization expenses in Spain

6.2 Rights of the beneficiary

- To perform the entire mobility period as specified in the individual grant agreement
- To receive the scholarship as per the amounts mentioned in table 1.
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the training or teaching period abroad recognized by the sending university

6.3 Obligations of the beneficiary

- To obtain a Visa for the period of stay in the receiving country (if necessary)
 - To carry out the mobility period according to the proposal and dates committed in the grant agreement
 - In case of a teaching mobility: teach a minimum of 8 hours
 - To complete all procedures and send all required Erasmus+ documents, before, during and after the mobility
- Before the mobility: Signature of the grant agreement and the training or teaching agreement by all parts
- After the mobility: Complete the Erasmus online Beneficiary report within the established period

6.4 Force Majeure

In the event of force majeure, the mobility period and/or the grant amounts must be modified by signing an addendum to the grant agreement.

Contact Information

Office of International Relations – Universidad Católica San Antonio de Murcia
Program Coordinator: Lonneke Meijer
Email: lmeijer@ucam.edu Telephone: +34 968278601

SIGNED



Dr. Pablo Blesa Aledo
Vicerrector of International Relations and Communication

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